



Hospital Presumptive Eligibility (HPE) Income and Household Size Worksheet

Step 1 – What is the applicant’s “basis of eligibility”? (Circle one)

- Infant (age 0 to 2)
- Child (age 2 through 18)
- Child (age 19 and 20)
- Adult without children (age 21 through 64) who does not receive Medicare
- Parent or Caretaker Relative
- Pregnant Woman

Step 2 – What is the applicant’s household size?

Indicate the number of the following people who live with the applicant	
<p>Applicant is a child under age 19</p> <p>Parent or stepparent _____</p> <p>Siblings under age 19 _____</p> <p>Spouse _____</p> <p>Applicant’s children</p> <ul style="list-style-type: none"> • Biological _____ • Adopted _____ • Stepchildren _____ <p>Are any of these people pregnant? If yes, how many babies is the pregnant woman expecting?</p> <p>_____</p> <p>Total + 1(applicant) = _____</p>	<p>Applicant is an adult age 19 or older</p> <p>Spouse _____</p> <p>Applicant’s children under age 19</p> <ul style="list-style-type: none"> • Biological _____ • Adopted _____ • Stepchildren _____ <p>Are any of these people pregnant? If yes, how many babies is the pregnant woman expecting?</p> <p>_____</p> <p>Total + 1(applicant) = _____</p>



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Step 3- What is the applicant's household income?

To determine if an applicant is eligible for HPE follow these steps:

1. Determine the "HPE countable" income for each person in the applicant's household;
2. Add all the "HPE countable income" to calculate the applicant's household income.

Current Month	Applicant	Household Member #1	Household Member #2	Household Member #3	Household Member #4	Household Member #5
Wages/Salary (before taxes) *Note: Do <u>not</u> include the wages or salary of a child under age 19 if the child is not expected to earn more than \$6,000 in the current year.						
Self-Employment Income						
Interest and Dividends						
Alimony Received						
Rental Income						
Unemployment Benefits						
Social Security Benefits (SSDI, RSDI – taxable and non-taxable portions)						
Subtotal						
Add subtotals to calculate the applicant's household income	Applicant's household income = <hr style="width: 20%; margin-left: auto; margin-right: 0;"/>					



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Step 4 – Compare the applicant’s income and household size against the HPE Income Guidelines

Compare the applicant’s family size and household income against the [HPE Income Guidelines Chart DHS-3884 \(PDF\)](#).

If the applicant’s household income (based on applicable family size) is at or below the income listed, the applicant is income eligible for HPE.

Keep this document for your records.