Home and Community-Based Services
Lead Agency Review Corrective Action Plan

Report for: Pine County
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http://www.MinnesotaHCBS.info

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# Table of contents

Home and Community-Based Services Lead Agency Review Corrective Action Plan ...............................................1

Table of contents .........................................................................................................................................................4

Pine County response to HCBS Lead Agency Review ............................................................................................5

- Corrective Actions ..................................................................................................................................................5
- Recommendations ..................................................................................................................................................5
- Additional comments ..............................................................................................................................................6
Pine County response to HCBS Lead Agency Review

In August, 2018 the Minnesota Department of Human Services (DHS) conducted a site visit to Pine County to evaluate its Home and Community Based Service (HCBS) programs for the Lead Agency Review. This review examines how HCBS waivers are being used to meet the needs of community members, monitors compliance with federal and state requirements, and promotes collaboration between lead agencies and DHS.

The review process identified areas of non-compliance, which has required this lead agency to implement changes for remediation. The lead agency’s response must address all corrective actions identified in the report, and may address the recommendations outlined in the report. Reports can be found on the DHS HCBS Lead Agency Review website.

Corrective Actions

Corrective actions are issued when it is determined that a pattern of noncompliance exists regarding one or more HCBS program requirements. A corrective action plan must be developed and submitted to DHS, outlining how the lead agency will bring all items into full compliance. The following are areas in which Pine County will be required to take corrective action.

Table 1: Lead Agency response to corrective action(s)

<table>
<thead>
<tr>
<th>Corrective Action</th>
<th>Lead Agency Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describing the assessed need in the support plan.</td>
<td>Certified Assessors will complete the MnCHOICES Assessment and identify the individual’s needs based on the assessment. Additionally, Assessors will include recommendations in the Summary of Need for the individual, with a person-centered focus. Case Managers will follow-up with the individual and address the needs identified in the Needs Summary and ensure that services available are identified and pursued in the Support Plan annually and/or as updates are needed. If services are not available via HCBS services, the Case Manager will make the appropriate referrals and document the referral made in the Support Plan ensuring that services are developed and delivered. This Corrective Action plan was implemented following the HCBS Review Team’s visit in August of 2018.</td>
</tr>
</tbody>
</table>

Recommendations

Recommendations are developed by the Lead Agency Review Team, and are intended to prompt improvements in the lead agency’s administration of HCBS programs. The following recommendations could benefit Pine County and people who receive services.
Table 2: Lead Agency response to recommendation(s)

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Lead Agency Response (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhance internal systems and practices as a means to increase support for case management staff.</td>
<td>No response</td>
</tr>
<tr>
<td>Expand opportunities for people to use of Consumer Directed Community Supports (CDCS) in Pine County.</td>
<td>No response</td>
</tr>
<tr>
<td>Continue to work with providers and neighboring counties to develop services that support people to seek meaningful roles and relationships in their communities.</td>
<td>No response</td>
</tr>
<tr>
<td>Continue efforts to establish person centered practices throughout Pine County, including supporting case managers in person centered systems changes.</td>
<td>No response</td>
</tr>
</tbody>
</table>

**Additional comments**

This text is place holder text for any additional comments.