

Home and Community Based Services Lead Agency Review Corrective Action Plan

Lead Agency: **Todd County Health and Human Services**

Table 1. Lead agency response(s) to corrective action(s)

Corrective Action	Lead Agency response
The needs that were identified in the assessment/screening process are documented in the support plan.	The MnCHOICES Certified Assessors will ensure that the assessed needs in the MnCHOICES Assessment are in the correct boxes to carry over to the MnCHOICES Support Plan. If there is a need that did not carry over, the Certified Assessor will add it to the MnCHOICES Support Plan. Managed Care Coordinators will ensure that the needs identified in the MN Long Term Care Consultation Services Assessment Form are documented in the Collaborative Care Plan by reviewing the completed assessment for needs and cross referencing them with the Collaborative Care Plan. Other tools that may be used to ensure the needs are documented are the LTC Screening Document and the MnCHOICES Screening Documents.
Service details are included in the support plan (frequency, type, cost, and name).	All disability waiver case managers received the MnCHOICES Support Plan Training. All disability waiver case managers will use the MnCHOICES Support Plan as of August, 28 th , 2017 to input services and rates. Using the required MnCHOICES Support Plan will ensure that all service details are included in the support plan.
Complete LTSS MnCHOICES assessments within 20 days of referral.	Certified Assessors will schedule and complete initial MnCHOICES Assessments within 20 calendar days of the referral to ensure prompt delivery of services.

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