In April 2016, the Minnesota Department of Human Services (DHS) conducted a site visit to Traverse County to evaluate its Home and Community Based Service (HCBS) programs for the Lead Agency Review. This review examines how HCBS waivers are being used to meet the needs of community members, monitors compliance with federal and state requirements, and promotes collaboration between lead agencies and DHS.

The review process identified areas of non-compliance, which has required this lead agency to implement changes for remediation. The lead agency’s response must address all corrective actions identified in the report, and may address the recommendations outlined in the report. Reports can be found on the [DHS HCBS lead agency review website](#).
Home and Community Based Services Lead Agency Review
Corrective Action Plan

Lead Agency: Traverse County Social Services

Table 1. Lead agency response(s) to corrective action(s)

<table>
<thead>
<tr>
<th>Corrective Action</th>
<th>Lead Agency response</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each service in an individual’s support plan, the following information must be included per MN Statute 256B.0915 and MN Statute 256B.092: service provider name, service type, service frequency, and service cost (unit cost, monthly cost, and annual cost). Overall, 56% of our DD Waiver program files did not contain all of the required service information.</td>
<td>Traverse County will include, per MN Statute 256B.0915 and MN Statute 256B.092: service provider name, service type, service frequency, and service cost (unit cost, monthly cost, and annual cost), on every DD Waiver file going forward.</td>
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</tbody>
</table>

Author: Rhonda Antrim

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