

## Minnesota Department of **Human Services**

### Home and Community Based Services Lead Agency Review Corrective Action Plan

Lead Agency: **Clearwater County Department of Human Services**

**Table 1. Lead agency response(s) to corrective action(s)**

| Corrective action  | Lead agency response   |
|--|--|
| <p>All the needs that were identified in the assessment/screening process are documented in the support plan. Overall, 30% of the cases or 5 of 10 CADI cases, 4 of 10 DD cases and 1 EW case did not document all of an individuals assessed needs.</p> | <ol style="list-style-type: none"> <li>1. Staff and Supervisor will review support plan documentation requirements by 11/30/16</li> <li>2. Disability Case Managers will utilize DHS 6791B as support plan</li> <li>3. Supervisor will complete monthly case file reviews to ensure client needs identified in assessment/ reassessment are documented in support plan</li> <li>4. Non-compliant case files identified during agency review has been remediated</li> </ol> |

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