

In March 2016, the Minnesota Department of Human Services (DHS) conducted a site visit to Goodhue County to evaluate its Home and Community Based Service (HCBS) programs for the Lead Agency Review. This review examines how HCBS waivers are being used to meet the needs of community members, monitors compliance with federal and state requirements, and promotes collaboration between lead agencies and DHS.

The review process identified areas of non-compliance, which has required this lead agency to implement changes for remediation. The lead agency's response must address all corrective actions identified in the report, and may address the recommendations outlined in the report. Reports can be found on the [DHS HCBS lead agency review website](#).



For accessible formats of this publication or assistance with additional equal access to human services, write to dhs.leadagencyreviewteam@state.mn.us, call 800-327-3529, or use your preferred relay service.



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Health and Human Services

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May 15, 2016

The following is Goodhue County's response to the Recommendations and the Corrective Action Requirements for the Waiver Review which took place March 14 thru March 16, 2016.

Recommendations:

Goodhue County should continue to increase community based employment opportunities to ensure people with disabilities have choices for competitive, meaningful, and sustained employment.

The state's Olmstead Plan bench mark for Goodhue County is to move five people per year to community based employment. Goodhue County will continue to seek employment opportunities for our clients both within and outside Goodhue County and work with clients on person centered plans.

Goodhue County should add critical content to each individuals support plan to ensure it is person-centered.

Goodhue County staff is seeking out person-centered training opportunities and several staff attended a 2 day person-centered training in Rochester on May 12th and 13th. Routinely at waiver management team meetings forms are reviewed, for the May 18th meeting reviewing careplans and making sure the clients dreams, type of work, and preferred living situation are included on care plans will be covered. Also using client's name not client, member, etc.

Goodhue County should provide additional supports for waiver case managers and reduce staff caseload sizes.

Goodhue County has recently replaced a care coordinator position and the new care coordinator will only work with clients on CADI and BI waivers. All Goodhue County case managers will be transitioning to having a caseload of clients over or under 65. This process has already begun, and plan is to be completed before the end of 2016. Goodhue County will continue to contract out case management on clients that live outside of Goodhue County across all waiver programs.

Corrective Action Requirements:

Effective immediately, case managers must conduct face to face visits with clients as programs require.

Goodhue County also received this corrective action on the DHS review done in 2013. DHS program face to face visit requirements for all programs has been reviewed with staff. Teams are being created for staff to work with over or under 65 year old clients, thus staff will not need to know all programs and all program requirements.

Details about the person's services need to be included on the support plan.

Goodhue County uses the CSP-CSSP for clients that are not on a health plan, these documents together included all the service details required. Goodhue will be using the senior care plan for clients on a health plan. The senior care plan contains all the required service details.

Case file compliance worksheets including the Jensen compliance worksheet were submitted and approved in April.

Respectively submitted by:

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